

**NEWSLETTER
SUMMER 2015**



**Surgical Education Week
April 12-16, 2016
Boston, MA**



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**2015-2016
Executive**

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& APDS Representative for ARCS

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Message From The President



Congratulations on completing another academic year! Many events have happened since we last met in Seattle. We have said our farewells to our chief residents and wished them well on their next journey. We welcomed our first year residents with open arms and started working with them on their next chapter of becoming competent surgeons. We have also completed a year of NAS.

I am honored to be your President of ARCS. I know I have big shoes to fill. I began my career as the residency coordinator 15 years ago in the Department of Surgery at the University of California, Los Angeles. I attended my first ARCS meeting in 2009 in Salt Lake City, Utah. I have had the pleasure to meet and get to know a

few coordinators along the way.

I would like to give a big THANK YOU to our past president Stephanie Rowe Burnham and the Executive Committee for all their hard work and excellent program in 2015. The meeting was informative and educational. Stephanie's leadership skills made everybody feel at ease. I would also like to thank all the speakers for their time and contribution in sharing their expertise at this year's conference.

What business are we in? John Tarpley, MD

Leading through Change: The Coordinator's Role - Allison Jones

The Program's Grade Book: Back to the Basics – Jennifer Shieck, MBA, Afshin Molkara, MD and Arnold Tabuenca, MD

How to Excel with Excel- Jessica Roof and Anna Marie DeBolt

Generational Methodology Differences – Sarah Kidd-Romero, L. Robin Newcomb and Jean Sturdivant

Using the Resident Case Log System to Manage Your Program – Judith Olenwine

New Innovations – Cathi Cooney

E-Value a Practical Demonstration – Linda Shaffer

SCORE update for ARCS– Mark Hickey

Chattanooga Surgery Adversity and Change – Cindy Shultz Rudolph

ERAS Update- Jennifer Nelson and DK Sujlana

What I've learned & What I wish I knew – Eileen Kleffner and Ginger Hildebrand

ACGME Updates and Q&A – John Potts, MD, Danny Takanishi, MD and Donna Lamb

Cultural Diversity...Where do we start? – Margaret Tarpley

Benefit of Global Surgery Rotation in GS Residency Program – Darlene Norton, Dane Smith, MD and April Grant, MD

ABS Updates – Barbara Jalbert Gerkens

New Coordinator Workshop – ARCS Executive Committee

Last but not least, I would like to thank Tom Fise and Jen Stromberg with the APDS for their continued support of ARCS.

The Executive Committee had a summer conference call late July 2015 to start the planning and preparation of our spring meeting in Boston, which will be from on April 12-16, 2016. Our fall planning meeting will be held in conjunction with the American College of Surgeons in October 2015 in Chicago. This year we were asked to participate in presenting to the medical students on topics for their next journey in becoming a resident.

I would like to invite all of you to submit any abstracts/topics you would like to see in Boston. The deadline for submission is September 15, 2015. The abstract submission form is online (www.arcsurgery.org). We could all benefit from your expertise.

I would like to extend an invite to all the ARCS members who meet the requirements to apply for the ARCS Executive Committee. The application and requirements are posted on the ARCS website (www.arcsurgery.org). You will make lifelong friends, as I have.

I hope you have a wonderful summer and enjoy your time with family and friends. I look forward to seeing you all in Boston.

Chi Quach

ARCS President 2015-2016

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Meet the 2015/2016 ARCS Executive Committee



Chi Quach

University of California

Los Angeles, California

President & APDS Representative for ARCS—Chi has been residency coordinator for the Department of Surgery at the University of California, Los Angeles since 2000. She graduated from the University of California, Irvine. She enjoys traveling and spending time with her family and friends.



Lillian Badurina

Mount Carmel Health System

Columbus, Ohio

President Elect — Lillian has been the Program Administrator for General Surgery at Mount Carmel West Hospital since 1997. She has two Children, Angela and Nikola (Niko). Outside of work to get through life, she works out at the gym, dances with a Cro-atian Group and spends a great deal of time with her granddaughters Nina Lillian (who calls her Baka) and Lucija Yvonne.



S. Darlene Norton, C-TAGME

Greenville Health System

Greenville, South Carolina

Executive Secretary—Darlene has been the residency coordinator for the Greenville Health System, Ramage Center for Teaching and Learning, Department of Surgery, since 2010. She has over 24 years of experience in graduate medical education. She served on the Board of Directors for the Association of Family Medicine Administration from 2006-2011. In 2009, she served as President. She and husband, Myron, have two children, Michael 28 and Melissa 24. She enjoys reading, music and spending time with family and friends.



Kim Molteg, C-TAGME

Rutgers Robert Wood Johnson Medical School

New Brunswick, New Jersey

Sunshine & Social Event Chair, ARCS Liason Representative to ACS— Kim joined Rutgers (formerly UMDNJ) Robert Wood Johnson Medical School in New Brunswick, NJ in 1987. Since coming to RWJMS, she has spent the past 15 years as the General Surgery Residency Coordinator. Prior to working with the residents, Kim worked as the Medical Student Coordinator for 10 years. She has served as Chair of the Tools Re-view/Assessment Committee and as a member of STAC (Surgical Training Administrators Certification Board). She also recently joined the Board of Directors for TAGME (Training Administrators of Graduate Medical Education). Kim is involved in a variety of different organizations including: The Ladies Auxiliary of Sayreville VFW Post 4699 and the Sayreville Historical Society. She enjoys the Jersey Shore, traveling, crafts, home decorating, gardening and making delicious home cooked meals and deserts. Kim cherishes the time she spends with her family and friends especially her daughter, Holly and friend, Tom. She has a love for animals.

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Meet the 2015/2016 ARCS Executive Committee



Dawn Fountain
University of Kansas
Wichita, Kansas

Professional Development Chair, Media & Publications Chair— Dawn has been with the residency program at the University of Kansas – Wichita since October 2007. Prior to entering Graduate Medical Education, she worked for 7 years as a veterinary assistant / office manager. Dawn enjoys spending time with her boyfriend and 2 dogs- Gonzo and Millie. Interests include: grilling, working in her garden and flower beds, listening to old vinyl records, and shopping estate sales for great mid century pieces.



Stephanie Rowe Burnham
Vanderbilt University Medical Center
Nashville, Tennessee

Past President & Consultant—Stephanie has been the Residency Coordinator for Vanderbilt General Surgery in Nashville, TN since October 2005. Stephanie is originally from a small town in southeast Arkansas. She attended the University of Mississippi in Oxford, MS for undergrad and was the assistant to the Dean of Students from 1999-2005. During undergrad Stephanie was a member of the University of Mississippi concert singers. She had the opportunity to travel to Europe with the choir to compete internationally in the “super bowl” of choirs, which the choir won three times. She resides in Franklin, TN with her husband, Jeff and son, Asa.

Welcome to the Newest ARCS Executive Committee Members

Please join us in welcoming the following as the newest members of the ARCS Executive Committee and for their help during our most recent ARCS meeting in Seattle.



SuAnn White is the Mentor/Mentee Chair & ARCS Liaison Representative to ACS. She has been a residency program coordinator at the University of Oklahoma College of Medicine since 2009. She started her career on campus in Student Affairs handling medical student scheduling in 2007. She and her husband, Chuck, reside in a historical section of Oklahoma City and spend a lot of free time working to restore their home that was built in 1933. She has many four legged children which bring much love and enjoyment to her life.



Susan Ratliff is the Membership & Certificates Chair & SCORE Representative, a 20-year employee with Emory University in Atlanta, GA, joined the General Surgery Residency program in 2011. She previously managed the Geriatric Medicine and Hospice/Palliative Medicine educational programs of the Emory Department of Medicine and was a program coordinator in the Department of Medicine’s Office of Education. She graduated from Georgia State University with a B.B.A. in Managerial Sciences and has plans to become TAGME certified within the next year.

Susan is originally from New Orleans, LA and currently resides in Lithonia, GA. She enjoys traveling, reading, music and spending time with her family and friends.

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Departing Executive Committee Members

At the end of our meeting in Seattle, it was time to say thank you and goodbye to Mary Burda and Laura Warner.

Over the past four years, Mary has been the ARCS Membership & Certificates Chair, President, and most recently Past President and consultant. Mary was a great inspiration and support to ARCS and the Executive Committee.

During her time on the Executive Committee, Laura was the SCORE representative and Mentor Program Chair. Laura was fun to work with and did a great, effective job during her time with us.

Mary & Laura, thank you for all your hard work, leadership and dedication to ARCS, not to mention all the laughs, throughout the years! You both will be missed greatly!



2015~2016 EXECUTIVE COMMITTEE APPLICATION INFORMATION

Please consider applying to become a member of the ARCS Executive Committee. The committee is comprised of nine members and is responsible for the leadership of the organization and the development of our annual educational meeting. Each year the committee reviews all applications and tries to appoint one Community and one University based coordinator based upon open positions.

Criteria:

- Be a current member of ARCS
- Have attended at least three APDS/ARCS meetings
- Show written and financial support from your program director and/or chair to attend two meetings each year, the fall planning meeting in conjunction with the ACS and the spring SEW meeting
- Be able to attend all executive committee planning sessions & conference calls
- Not have served on the committee during the past four years

An electronic application is available on the ARCS website under the "Executive Committee" tab. You will be required to submit a photo, your CV and a letter from your Program Director/Chair.

Applications will be accepted until the **deadline of September 15, 2015.**



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ARCS Membership Update

We currently have over 260 members and are very excited that the membership continues to grow on a yearly basis. Please take a moment to review your contact information on our website. If any changes are needed, please contact Susan Ratliff at sratlif@emory.edu.

If you're not yet a member but would like to join, the process is simple. The membership application is available online at www.arcsurgery.org. Your application must include your current CV and a letter of support from your Program Director. All items should be mailed to:

APDS/ARCS Headquarters Office
6400 Goldsboro Road
Suite 200
Bethesda, MD 20817-5846

New ARCS Members

Twenty-three coordinators were approved for membership at the April 2015 APDS Board of Directors Meeting in Seattle, WA.

Please join us in welcoming the following new members of ARCS!

Debbie S. Boggs

The University of Arizona
1501 N. Campbell
Box 245058
Tucson, AZ 85724

Carol Gerrin

Memorial University Medical Center
4700 Waters Avenue
Savannah, GA 31404

Matthew Brown

Swedish Medical Center
747 Broadway, Suite WW-739
Seattle, WA 98122

Salen Glenn

Virginia Commonwealth University
1200 East Broad Street
West Wing, 16th Floor
Richmond, VA 23219

Courtney Dolan

St. Joseph Mercy, Oakland
44405 Woodward Avenue
Pontiac, MI 48341

Kathryn (Katie) Higinbotham

Halifax Health
303 N. Clyde Morris Blvd.
Daytona Beach, FL 32114

Hillary Feinstein

Kaiser Permanente Los Angeles
4760 Sunset Blvd., 3rd Floor
Los Angeles, CA 90027

Lauren Hook

Einstein Medical Center
5401 Old York Road
Klein Building 501
Philadelphia, PA 19141

Myriam Gandy

Texas Tech University HSC
4800 Alberta Avenue
El Paso, TX 79905

Desiree Hopf

Maricopa Medical Center
2601 East Roosevelt Street
Phoenix, AZ 85008

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New ARCS Members, continued

Vanessa Jordan

Pinacle Health
205 S. Front Street, Brady A
Harrisburg, PA 17104

Erin McGill

Carle Foundation Hospital
611 W. Park Street
Urbana, IL 61801

Terri Mead

University of Utah
30 North 1900 East
3B324 School of Medicine
Salt Lake City, UT 84132

L. Robin Newcomb

Johns Hopkins University SOM
600 N. Wolfe Street
658 Blalock
Baltimore, MD 21287

Lupita Nuno

University of California, San Diego
200 West Arbor Drive #8220
San Diego, CA 92103

Lisa Olson

Medical College of Wisconsin
9200 W. Wisconsin Ave
Milwaukee, WI 53151

Lauren Reeve

Hospital of the University of Penn
3400 Spruce Street
Philadelphia, PA 19104

Christina Roland

San Joaquin General Hospital
Graduate Education Office
500 West Hospital Road
French Camp, CA 95231

Amanda Schout

Grand Rapids Medical Education Partners
221 Michigan Street, Suite 200A
Grand Rapids, MI 49503

Yocheved Segal

Brookdale Hospital Medical Center
One Brookdale Plaza
Brooklyn, NY 11212

Cynthia Stoddard

Santa Barbara Cottage Hospital
PO Box 689, Pueblo at Bath Street
Santa Barbara, CA 93102

Michelle Tuetken

Washington University
660 S. Euclid Avenue
Campus Box 8109
St. Louis, MO 63110

Sydney Webster

Baylor College of Medicine
One Baylor Plaza, Room 404D
Houston, TX 77030



Attendees of the New Coordinators Workshop held at the Seattle Meeting on April 20, 2015.

2015 Coordinator Recognition Award Anita Hagan

ASSOCIATION OF RESIDENCY COORDINATORS IN SURGERY



The 2015 Coordinator Recognition Award was presented to Anita Hagan of Stanford University. Anita was nominated by her Program Director, Dr. Marc Melcher, and has served for over 14 years as the residency coordinator. Her time with the residency program spans three Program Directors, four Associate Program Directors, four assistant coordinators, and over a decade of surgical residents.

In his nomination letter, Dr. Melcher describes Anita as caring, hard-working, loyal, dedicated and selfless. “Her institutional memory, experience, and initiative is a combination that gives Anita the edge required to keep up with the ever changing and challenging residency educational environment.”

Anita has an incredible work ethic and is committed to her residents and her peers. Congratulations, Anita!

Newest Coordinator Award

Each year ARCS recognizes the coordinator in attendance that has been in their job for the LEAST amount of time.

The winner of the title “Newest Coordinator” at our Seattle meeting was Matthew Brown from Swedish Health Systems in Seattle, Washington. Matthew started just a couple weeks before our meeting, on April 6, 2015.

Matthew received a gift bag which included office supplies and other necessities for the successful residency coordinator.



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Mentor-Mentee Update

ARCS has had a mentor program in place for many years. The idea is for a new coordinator to be paired with a seasoned coordinator and for those individuals to form a relationship, share information, and ask questions of one another. Every attempt is made to match coordinators in the same geographic region and in similar institutions (University, Community, Military), but is not always guaranteed.

At the spring 2015 meeting held in Seattle, WA, there were fourteen requests made by new coordinators for a mentor. The membership of ARCS stepped up in its usual fashion and fourteen matches were made, demonstrating the commitment to our professional roles. A big THANK YOU to all that volunteered to be a mentor.

To become either a mentor or a mentee, you can visit the ARCS website at www.arcsurgery.org and complete the online form. There are also announcements made and sign-up sheets available at the spring meeting each year. In addition, you may contact the Mentor / Mentee Program Chair, SuAnn White, at suann-white@ouhsc.edu or at 405-271-6308 for more information.

Did you know???

ARCS members have the added benefit of being able to access our Photo Gallery where they can view LOTS of pictures from our Seattle meeting and other past meetings!

www.arcsurgery.org

Professional Development

The Professional Development sessions were a success again this year. We had 154 attendees and 443 certificates were sent out to attendees. Reviews of the sessions were overall positive.

If you participated in the sessions and turned in your evaluation and have not yet received your certificate, please contact Dawn Fountain at: dfountain@kumc.edu.

We will begin planning the professional development series for Chicago during our October planning meeting. Please let us know if you have any ideas for speakers or topics.

Sunshine Committee

The purpose of this group is to relay the care and concern of fellow members in times of need by sending wishes of encouragement or sympathy. The Sunshine Chair will send a card to members for the following reasons:

- Serious illness
- Death of a member (sent to a designated family member)
- Death of an immediate family member [parents, spouse, children, stepchildren]

If you are aware of a fellow coordinator who is ill, lost a loved one, needs cheering up, or is going through a tough time, let us know.

Also, if you hear of someone who has received a promotion or an award with respect to her/his position as a residency coordinator, we would like to acknowledge this accomplishment.

Please let the Sunshine Chair know the name, address and reason for the card. Send the information to Kim Molteg at moltegke@rwjms.rutgers.edu.

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ASSOCIATION OF RESIDENCY COORDINATORS IN SURGERY



Door Prize Winners

Each attendee at the ARCS conference in Seattle was given an entry into our daily door prize drawings. Winners had to be present at the time of the drawing to win.

Each winner received a gift bag which included a Visa gift card and other small gifts donated by the ARCS Executive Committee members. Door prize winners were:

- Devon Beebe from North Shore Long Island Jewish Health System in New Hyde Park, New York
- Joanne Whittington from Orlando Health in Orlando, Florida



There were BONUS door prizes in Seattle too, courtesy of Sandi Pettit, of Swedish Health System in Seattle. She kindly donated Seattle bags which were given away to 4 lucky recipients at the conclusion of our conference. Thank you, Sandi and CONGRATULATIONS to our winners!

Save the Date: 2016 ARCS Meeting April 14-16, 2016

Please plan on joining us for our annual meeting at the Westin Copley Place in Boston, MA, April 14-16, 2016. More information will be available on the website soon!

Be part of the meeting!! If you have an idea for a presentation, speaker, panel discussion or break out session, we want to hear from you. The committee is responsible for the development of the spring conference and we need everyone's input regarding new topics and sessions that attendees will find beneficial to plan a successful conference. Even if you have an idea for a presentation or a topic you would like to hear more about but are not willing to present, please complete the abstract form and the committee will try to find a way to incorporate it into our conference.

Abstract Deadline is September 15, 2015.

You may submit an abstract by going to our website and completing the abstract form:

www.arcsurgery.org

